



How to increase your contributions

How to change your contributions online:

- Go to: TIAA.org/canisiuscollege
- Register for online access or log in if you have an existing web ID with TIAA.

Select the **Actions** tab, then under **Retirement plans**, select *Manage contributions*

The screenshot shows the TIAA website navigation menu. The 'Actions' tab is selected. Under 'Top actions', there are buttons for STATEMENTS, DAILY SUMMARY, CONTRIBUTIONS, BENEFICIARIES, and TAX CENTER. Below this, there are three columns of options: 'TIAA documents', 'All accounts', and 'Retirement plans'. In the 'Retirement plans' column, the 'Manage contributions' option is highlighted with a red box.

- Select **View/Modify** next to the name of your Retirement Plan

- Select "Manage contributions"

Manage contributions

Employer-Sponsored Retirement Plans

CANISIUS COLLEGE RETIREMENT PLAN FOR FACULTY AND STAFF

Plan Number: 150526

[Manage contributions >](#)

We've made it easy to enroll or make an update to your retirement plan.

- Select "Manage My Contributions" (as shown below)

We've made it easy to enroll or make an update to your retirement plan.

Making contributions changes?
Select Manage My Contributions if you see your plan listed below. If not, please contact your HR benefits office. We may not be managing your contributions.

Enrolling in a plan?
To get started, choose a plan or enter the access code provided by your employer. If you don't see an employer's plan listed, or don't have an access code, please contact your HR department.

CANISIUS COLLEGE

- CANISIUS COLLEGE RETIREMENT PLAN FOR FACULTY AND STAFF

[MANAGE MY CONTRIBUTIONS](#)

[If you have an access code shared by your employer, click here](#) ▾

Update to your new desired contributions amount, review your new contribution amount on the Summary page, and select **Confirm**.