



department of public safety

2010 Annual Security and Fire Report

2011-2012



MESSAGE FROM THE DIRECTOR OF
Public Safety Department

annual security report

On behalf of the Public Safety staff, I would like to welcome you to Canisius College. This Annual Security Report, pursuant to the Federal Student Right to Know and Campus Security Act, will assist you in understanding Public Safety issues here at Canisius College.

The Public Safety Department's mission is to protect the educational environment of Canisius College. This mission is accomplished by deterring and preventing crimes and other incidents, which are disruptive on campus and in the surrounding community.

Canisius College was the first private college in New York State to be granted peace officer authority for their public safety department. The officers are trained and equipped to respond to any serious incident that occurs on campus or in the campus area. The department has been recognized by the United States Department of Homeland Security and has received three equipment grants from that agency.

Our officers and support staff are proud of their roles at Canisius College. We have a genuine concern to ensure the safety of our students, faculty, staff, visitors and neighbors.

If you have any questions regarding safety programs or policies, please do not hesitate to contact me.

Gary M. Everett
Director of Public Safety Department

The Department of Public Safety

The Department of Public Safety, located in the basement of the Bosch Residence Hall, is open 24 hours a day, providing around the clock protection and services to the campus community. The department is established to protect the educational environment of Canisius College, keeping the environment free from the threat of physical harm, property damage and disruptive activity. Departmental objectives include: aiding in the enforcement of federal, state and local laws; preventing crime; regulating noncriminal conduct and preserving the peace.

Uniformed Public Safety officers are on duty 24 hours a day, seven days a week, 365 days a year. Their primary responsibilities include: patrolling the campus area on foot, on bicycles and in vehicles; security services; emergency response and requests for assistance involving members of the campus community.

Canisius College Public Safety officers are granted peace officer status according to New York State law and have full powers of arrest when acting pursuant to their special duties. Each officer receives basic law enforcement training which exceeds New York State requirements for peace officers. In addition, each officer receives annual and specialized training related to their position. The department is staffed by a director, an assistant director, four patrol supervisors, 19 officers, six dispatchers, and approximately 20 support staff, which includes security guards, shuttle drivers, secretarial and student clerical staff.

Crime Prevention

As part of the college's educational mission, the Department of Public Safety teaches members of the campus community how to reduce their chances of suffering from a violation of their property or of themselves. To accomplish this, the department operates a special crime prevention unit staffed by officers trained in special crime prevention techniques. These officers conduct meetings, workshops and programs dedicated to the introduction and training of crime prevention methods and strategies.

The college's crime prevention program is based on the dual concepts of eliminating or minimizing criminal opportunities whenever possible and encouraging all members of the campus community to take an active role in providing a safe, secure campus.

The following is a partial listing of the college's crime prevention programs and security measures:

Shuttle Bus Service

Shuttle bus service is available from 5 p.m. until 2 a.m., seven days a week, when classes are in session during the spring and fall semesters. Public Safety also provides escort service on an “as needed” basis to students and staff who request it.

Crime Prevention Presentations

Annual crime prevention and Public Safety presentations are made to campus groups such as commuter students, freshman at orientation, international students, student government, resident students, specific campus departments, recognized student organizations and staff groups.

Residence Hall and Off-Campus Housing Security

Crime prevention presentations, accompanied by brochures, other printed material and videos are made available several times each semester to students residing on campus or in other Canisius residences.

VIN Etch Program

The VIN Etch program is a vehicle theft prevention program where your federal VIN number is permanently etched on the windows of your vehicle making it less desirable to thieves. This service is offered free of charge. Participation may save you up to 15 percent on your car insurance. For complete information about the VIN Etch program go to: www.canisius.edu/public_safety/vinform.asp.

R.A.I.N

Respond, Access, Isolate, Notify is an instructional session that teaches members of the campus community how to react during the first few minutes of a critical incident.

Valuables Identification Program (VIP)

The VIP Program – the engraving of serial numbers, or owner specific numbers on valuable property – is strongly promoted. Engravers are available free-of-charge at the Public Safety Office.

Printed Crime Prevention Materials

Printed crime prevention brochures and information related to personal and property security are widely distributed at crime prevention presentations and are available at various locations around campus.

Access Control System

Several residential facilities and computer labs are equipped with electronic access control devices designed to permit access to authorized students and staff members who possess a properly coded Canisius College identification card.

Emergency Telephones

Interior and exterior emergency telephones linked directly to the Department of Public Safety are located throughout the campus. Each of these telephones is answered by a Public Safety dispatcher.

Electronic Alarm System

A state-of-the-art intrusion and panic alarm system registers emergency situations to the Public Safety Office. Most college owned buildings in the campus area are monitored through this system.

Closed Circuit Television

Exterior entrances of the dormitory-style residences and other areas of the campus are equipped with closed circuit television cameras. These cameras, along with access alarms, help prevent unauthorized entry into the facility.

Reporting Incidents

Public Safety strongly recommends that all crimes and emergency situations which occur on campus or in the campus area be reported to Public Safety at once. Canisius College initiates, supports and encourages the investigation of crimes and incidents reported to Public Safety that have occurred on campus or in the campus area. To report these incidents, call the Department of Public Safety from an on-campus telephone at 711 or Ext. 2330, or from an off-campus telephone call 716-888-2330, or visit the Public Safety Office in the lower level of Bosch Residence Hall. Dispatchers are on duty 24 hours a day to take your call and dispatch Public Safety officers to investigate. In addition, a number of well-marked exterior blue-light telephones are located throughout the campus. They can be used to report a criminal incident, fire or any other type of emergency. To report crimes and incidents off-campus, please contact the law enforcement agency serving the area. If the victim of a crime on campus or in the campus area would like to report the incident confidentially, one of the following offices may be contacted:

- Counseling Center at **Ext. 2620**
- Campus Ministry at **Ext. 2420**

If an incident is reported in confidence to either of these offices, the victim’s identity will be protected. If it is determined that the circumstances of the crime pose a danger to other members of the campus community, then general information about the incident may be released to Public Safety or other members of the campus community. This helps to ensure that the campus community receives timely reports about significant criminal incidents that have been reported.

Incident Investigation

When a crime is reported to Public Safety, an officer will initiate a preliminary investigation. The complainant will be interviewed by the officer so basic information about the incident can be obtained. If the officer determines that a crime has occurred, he/she will complete an incident report which outlines the incident and includes such information as the complainant’s name and address, suspect information, witness information and other information pertinent to the investigation. If the case is not brought to a satisfactory conclusion following a preliminary investigation, the incident report is forwarded to a Public Safety investigator for a follow-up investigation. In the event that a reported crime is a violent felony offense, the Buffalo Police Department will be notified pursuant to a formal agreement between both agencies.

Missing Residential Students

Any and all reports of missing residential students will be directed to the Department of Public Safety. (716-888-2330)

The Director of Public Safety/designee will contact the Dean of Students/designee and the Director of Residence Life/designee. The Dean of Students will call together the appropriate members of the Threat Assessment Team. An investigation will be initiated to determine the validity and credibility of the missing person report. The Threat Assessment Team will gather essential information about the student from the person making the report and any other relevant persons. The information to be obtained includes, but is not limited to, personal description, clothing last worn, locations where student may be, persons or witnesses who may have information, vehicle description, information of the physical and mental well-being of the student, up-to-date photograph, cell phone number, address, class schedule, etc.

The appropriate member of the Threat Assessment Team will notify individual(s) identified as the missing person's emergency contact(s).

Notification of the Buffalo Police will be the responsibility of the Department of Public Safety after a list of actions to locate the missing person are unsuccessful.

The Threat Assessment Team shall initiate whatever actions deemed appropriate and in the best interest of the student.

The Dean of Students or designee will coordinate notification of Vice President for Student Affairs and Public Relations.

Timely Reporting

Crimes that occur on campus or in the campus area, which are reported to Public Safety, are documented through an incident report. Public Safety routinely receives, solicits and documents pertinent campus related crime information from other law enforcement agencies. In addition, campus offices such as Residence Life, Student Affairs, Campus Programming and Leadership, Student Health, Campus Ministry and the Counseling Center provide statistical information regarding criminal offenses. Collectively the information is tabulated and included in the campus crime statistic section of the Annual Security Report. When Public Safety receives information about a serious criminal incident, such as those which appear in the crime statistics section, the incident is evaluated for its impact in the community. If it is determined that the incident poses a danger to the campus community, the department may utilize the following timely notification measures to inform the campus community about the incident:

Emergency Response and Evacuation

The appropriate response by the college to a specific emergency will depend on the relevant facts and circumstances. Emergency situations may consist of police, fire, medical, and environmental emergencies. Because of their fluid nature and the variety of possibilities associated with each type of emergency, it is difficult to define specific procedures for dealing with each emergency. When notified about an emergency, the department of public safety will immediately respond to investigate. The primary goal of the initial response and investigation is to determine the nature of the

emergency and take appropriate actions to safeguard human life, contain the emergency, and assist in determining emergency notification methods. Specific actions could consist of facilitating evacuations, building lockdowns, and a variety of general or tactical responses. Depending on the nature of the emergency, other public emergency response agencies may be called to assist. Evacuation drills are coordinated jointly by the offices of public safety, academic affairs and facilities management and are held in conjunction with fire drills. Annually four drills are conducted in each residence facility and two in each academic and support building. The purpose of the evacuation drill is to observe the general evacuation process in each building to test the evacuation response and to identify and remedy deficiencies that arise as a result of the drill. In the days prior to the drills all members of the campus community are sent an email notification informing them about evacuation procedures and the upcoming drills. All members of the campus community are required to comply with evacuation policies and violations are noted and may be referred for follow up. The Canisius College Crisis Response Plan (CRP) is tested once per year during a disaster scenario tabletop exercise involving each official and/or department having a role or responsibility in the CRP.

Emergency Notification

When a significant emergency or dangerous situation that poses a serious threat to the health or safety of members of the campus community is confirmed by first responders, the college will immediately notify the effected members of the campus community about the emergency unless it is determined by the first responders that such immediate notification will compromise efforts to assist victims, contain the emergency, or have a negative effect on the response or mitigation. Once the aforementioned considerations are resolved the notification will commence without delay. The content of the notification and notification methods will be determined by college officials involved in managing the emergency pursuant to the Canisius College Crisis Response Plan. Such officials may primarily consist of public safety, student affairs and public relations administrators and executives. Notification methods consist of any or all of the following:

Canisius Alert System

The Canisius Alert System is an emergency notification system that enables college officials to quickly notify the campus community in the event of a significant emergency. The notices can be automatically sent to the cellular telephones and residential telephones, e-mail accounts, and other communication devices that have been pre-selected by those members of the campus community who have registered to receive the emergency alerts. The system is tested twice annually.

Canisius Emergency Public Alerting System

The Canisius Emergency Public Alerting System is a specially designed speaker system located inside buildings throughout the campus that enables certain college officials to broadcast real time or pre-recorded emergency voice announcements in the event of a significant developing emergency situation on campus or in the general campus area. Depending on the emergency the announcements can be sent to individual buildings, groups of buildings, or as a general announcement to all campus buildings.

The system is tested once annually during tactical exercises conducted by the department of public safety.

Canisius College Website

The Canisius College website is used as a primary communication vehicle for the quick notification of emergency, college closings or class cancellations. Information for the website can be uploaded from remote locations to facilitate the quick dissemination of information. In the event of a campus crisis, a special Campus Alert Homepage has been prepared to announce and chronicle events and provide support information to various audiences. If the college website is disabled because of a campus emergency, the college has made arrangements with a remote web service provider to publish an emergency homepage in order to maintain our web communication.

Police Communication

To assist in monitoring, reporting, and investigation of significant criminal incidents that have occurred on campus or in close proximity to the campus, the Buffalo Police Department and Canisius College Department of Public Safety have entered into a formal memorandum of understanding to report violent felonies and missing resident students to the other agency. In addition, Public Safety maintains a close working relationship with other local and federal law enforcement agencies. Information and reports about significant incidents are routinely exchanged and joint investigations are often conducted.

Access to Campus Facilities

During regular business hours, Monday-Friday, most campus buildings are accessible to students, employees, alumni and visitors having legitimate business with the college. Arrangements for after hours use of college facilities must be made with the specific department sanctioning the event requiring after hours access. Public Safety does not allow unrestricted, unauthorized, after-hours access without prior written notification from an appropriate college official.

Facilities Security

Public Safety officers routinely document and report physical safety and security hazards to facilities management when discovered by the officer or reported to Public Safety by another member of the campus community. This reporting procedure serves to expedite repair of deficiencies involving lighting, doors, windows and environmental security such as shrubbery. In addition, a number of Public Safety staff members serve on college committees that provide input into security considerations for new, renovated or existing campus facilities

Sexual Assault Education

To help reduce the potential for sexual assault, Canisius College presents a number of workshops for the campus community that address the issues of stranger rape, acquaintance rape and other forcible and non-forcible sex offenses. The programs include skits, discussions, information tables, programs on date rape drugs, bulletin boards and an outside troupe performing a play depicting the consequences of date rape. Additionally, the college provides

training to selected staff members so they may respond properly to a victim's need for assistance.

A victim of a sexual assault should

1. GET TO A SAFE PLACE AND CALL A TRUSTED FRIEND OR FAMILY MEMBER.

2. CALL 711 (on-campus) or 888-2330 (off-campus).

This will alert Public Safety to the alleged offense. Victims may also contact the Buffalo Police at 911 or 851-4494.

3. GET MEDICAL ATTENTION IMMEDIATELY. It is extremely important that the victim seeks immediate medical evaluation following a sexual assault. The best place for this evaluation is a hospital emergency room. In addition to treating any injuries, evaluating and treating for possible exposure to sexually transmitted diseases and pregnancy, the emergency room staff is expertly trained to collect valuable medical evidence. This evidence may be used in the event that the victim wishes to have the perpetrator prosecuted at a later time. Without this evidence, it is very difficult to get a conviction.

Remember, do not drink, bathe, douche, brush teeth, change clothes or comb hair. It is only natural to want to do these things but doing so may destroy evidence. If changing clothes is necessary, all clothing worn during the assault should be placed in a paper bag and taken to the hospital. The victim may wish to have a friend or family member accompany her/him to the hospital or if the victim wishes, someone from the college can accompany him/her.

4. SEEK COUNSELING.

Regardless if whether the assault is reported, it is often helpful to seek counseling for the traumatic experience. The Counseling Center (888-2620), Health Services (888-2610), Campus Ministry (888-2420) or off-campus Crisis Services (834-3131) are good sources of support.

5. DOCUMENT THE INCIDENT.

A victim should write down every detail about the incident including: who, what, when, where and how.

- At the first opportunity, the information should be brought to the attention of the Public Safety Office or one of the resources listed in this brochure.
- If the Buffalo Police Department is to be involved and criminal charges are filed, this information is crucial.

6. DECIDE HOW TO PROCEED.

The decision to prosecute the suspect and/or initiate internal judicial proceedings lies with the victim.

Judicial Process - External If the victim wishes to have the assailant prosecuted, the police and the district attorney's office will handle the legal proceedings.

Judicial Process - Internal If the alleged perpetrator is a member of the college community, the victim also has the option to file a complaint through the college's disciplinary systems. Any campus proceeding will be handled with sensitivity and with respect for confidentiality, and the complainant and the respondent are entitled to have an advisor present during the hearing. At the conclusion of the internal judicial hearing, the complainant and the respondent shall be informed of the outcome (decision and sanction). Sanctions that may be imposed range from a formal warning to expulsion from the college. Detailed procedures concerning the campus disciplinary hearings, including the rights of the complainant and respondent, are contained in the community standards section of the Student Handbook.

Whether the victim chooses the external or internal process, a college representative will be available to assist throughout the process and provide transportation to off campus sites.

Accommodations Academic and living arrangements may be made to accommodate the victim's needs. For example, if the victim and the accused are in the same class or residence hall, arrangements may be made to separate the two.

Registered Sex Offender Information The campus community can obtain up-to-date law enforcement agency information provided by the State of New York concerning registered sex offenders from the New York State Sex Offender Registry website at www.criminaljustice.state.ny.us/nsor/index.htm.

More Information

The complete policy statement on sexual assault and information on preventing sexual assault is available in the following offices: Residence Life, Student Activities, Student Affairs, Public Safety, Student Health and the Counseling Center.

Residence Life Facilities

The Canisius College residence community houses nearly 1,500 students in varied accommodations, ranging from a two-person traditional style room to fully furnished homes, apartments and townhouses. Services and programs intended to enhance the quality of life and to assure the security and safety of the resident student body are important to the Office of Residence Life. Traditional residence halls, Village Townhouses, Delavan Townhouses, Griffin Hall and Main Humboldt are equipped with a state-of-the-art swipe card access system. General access is available only to residents of those buildings. Guests may call residents from the lobby to gain access. All facilities are served by hall directors and resident assistants. At least one professional staff member is duty at all times, 24 hours a day, seven days a week.

The varied types of housing available, the policies and procedures for housing assignments, building and roommate selection, and guest access are described more thoroughly in the Student Handbook or by accessing www.canisius.edu/reslife.

Security and safety policies and procedures, especially regarding locking individual rooms, building entrances and related precautions are discussed with residents in crime prevention seminars, routine floor meetings and in printed materials posted and distributed by the staff. During holidays and other periods in the academic year when classes are not in session, some or all of the residence facilities are closed. Those few students authorized to live on campus during that time are registered with the Office of Residence Life and Department of Public Safety due to decreased staffing levels.

Drug and Alcohol Policy

The college complies with and enforces federal, state and local laws and college regulations that regulate the possession, use and sale of alcoholic beverages and controlled substances. The following represents the drug and alcohol policies of Canisius College. On the college's premises or at college-sponsored activities, the following are prohibited:

- Distribution, possession or use of any illegal drug or controlled substance or drug paraphernalia;
- Providing alcoholic beverages to individuals under 21 years of age or possession of alcoholic beverages by individuals under 21 years of age;
- Illegal possession of an open container of an alcoholic beverage, public intoxication and driving while intoxicated.

The Counseling Center and Student Health Center provide assessment and assistance to students. Educational programs addressing alcohol and drug-related issues are co-sponsored by the offices of the Dean of Students, Residence Life, the Department of Public Safety, the Counseling Center, the Student Health Center, Campus Ministry and several recognized student organizations. For more information regarding drug and alcohol policies and programs consult the Canisius College Drug and Alcohol Policy and Description of Education Programs brochure available at the Office of Residence Life, the Office of Student Affairs, the Counseling Center, Health Services, Public Safety or Campus Programming and Leadership Development.

Weapons Possession

The unauthorized possession, use or sale of firearms, airsoft guns, airguns, paintball guns, ammunition, fireworks, explosives or any lethal weapon, is strictly forbidden on campus and subject to college discipline as well as criminal charges. Approval for possession and use of firearms is limited to specific situations such as Reserve Officers Training Corps (ROTC) supervised activities, Canisius Public Safety officers engaged in their official duties and commissioned law enforcement officers engaged in their official duties. All other possession or use must be authorized in writing by the Canisius College director of Public Safety.

Campus Crime Statistics

Offense	Campus			Campus Residential Facility*			Public Property			Non-campus		
	2010	2009	2008	2010	2009	2008	2010	2009	2008	2010	2009	2008
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense Forcible	1	1	0	1	1	0	0	2	0	0	0	0
Sex Offense Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	0	0	0	7	10	5	0	0	0
Aggravated Assault	0	1	0	0	0	0	2	0	1	0	0	0
Burglary	12	4	12	9	2	5	0	0	0	0	0	0
Motor Vehicle Theft	0	2	1	0	0	0	1	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	1	0	0	1	0	0	0	0	0	0
Arrests	2010	2009	2008	2010	2009	2008	2010	2009	2008	2010	2009	2008
Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Drug Related Violation	6	7	4	0	1	0	3	3	0	0	0	0
Weapons Possession	0	0	2	0	0	0	0	1	0	0	0	0
Disciplinary Referrals	2010	2009	2008	2010	2009	2008	2010	2009	2008	2010	2009	2008
Liquor Law Violation	216	368	359	211	313	331	7	48	48	0	0	0
Drug Related Violation	29	14	32	21	11	26	0	1	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes‡	2010	2009	2008									
Race	0	0	0									
Gender	0	0	0									
Religion	0	0	0									
Sexual Orientation	0	0	0									
Ethnicity	0	0	0									
Disability	0	0	0									

* Crimes reported in the residential facility column are also included in the on-campus category.

‡ No hate crimes were reported.

Location Definitions

On-Campus: Building or property owned or controlled by the institution within the same reasonably contiguous geographic area of the institution and used in direct support of the educational purposes (such as academic buildings, parking areas and residential property)

Campus Residential Facility: Building owned or controlled by the institution and used as a residential facility for students on campus

A map outlining the campus reporting area can be viewed in the Public Safety Office.

Public Property: Public property that is near or adjacent to a facility owned or controlled by the institution, such as sidewalks, streets and public parking facilities

Non-Campus Building or Property: Property owned or controlled by a student organization. Property owned or controlled by the institution, other than a branch campus that is not within the same reasonably contiguous geographic area

annual fire report

Restricted Student Housing Appliances & Items

College fire, safety and sanitation regulations prohibit the use of all dangerous appliances in student rooms. Expressly forbidden are the following:

- Open coil heaters
- Air conditioners
- Satellite dishes
- Halogen lamps
- Woks
- Immersion coils
- Deep-fat fryers
- Deep-fat fryers
- Rotisseries
- Hot plates
- Stoves
- Frying appliance
- Types of open flame devices
- Any type of exposed burner

Any student causing a fire in or about college housing facilities is subject to restitution and disciplinary action, to include but not limited to suspension from housing or expulsion from the college.

ALLOWED FOR CAUTIOUS AND LIMITED USE ARE:

- Hot pots
- Toaster-type closed ovens and crock-pots
- Electric skillets and fry pans may be used only in the kitchen area
- Microwaves
- Electric blankets
- Stereos
- Radios
- TVs
- DVD players
- DVD players
- Hair dryers
- Curlers, or curling irons
- Coffee makers
- Popcorn poppers

Christmas Trees/Flammable Decorations:

Real Christmas trees are not allowed in the residence halls. Only potted trees or plants are allowed in student rooms. During the Christmas season and throughout the year, only fire resistant decorations are allowed. Flammable decorations are not permitted in the residence halls. In addition, decorative electric lights of any kind are not permitted in residence halls.

Candles/Incense

Because of fire safety concerns in college owned housing, Canisius College has banned the use of all types of candles and incense. If these items are found during inspections, the Office of Residence Life reserves the right to cut wicks off candles or confiscate and return the items to students at a later date.

Refrigerators & Other Allowable Appliances

Refrigerators must be compact, (4.5 cubic feet or less and outside dimensions no larger than 25" x 25" x 25", unless approved by the Office of Residence Life), rating of 3 amps per hour or less and be in safe electrical condition. For proper ventilation and sanitation, refrigerators should be placed on a stand. Putting them in closets does not allow for proper ventilation. Personal refrigerators must be inspected by the Residence Life staff.

Lights

Rope lights, string lights, and holiday lights are prohibited in college housing.

Extension Cords

Extension cords are prohibited in all college housing. However, power strips may be used.

Use of Permitted Appliances/Inspections

Even those appliances permitted in student rooms demand that the user exercise reasonable precautions. It is important to unplug appliances when they are not in use since even items with thermostatic controls may prove defective. All appliances must be used in a manner prescribed by their manufacturers. Use of a noncombustible pad of adequate size is required along with the appliances to protect the room furnishings and to prevent fires. Damage or injury resulting from the use of any appliance not provided by the Office of Residence Life shall be the responsibility of the user and/or owner.

Fire Safety Inspections

Fire safety inspections are conducted by a NYS Fire Inspector, Facilities Management, and Residence Life staff. Residence Life staff will request the correction of any safety violations. A resident's failure to remove dangerous or prohibited items when requested to do so by Residence Life may lead to confiscation of the item or removal from housing.

Smoking Policy

Canisius College prohibits tobacco use, in any form, in all indoor areas and public areas on campus. Indoor and public areas also include, but are not limited to, restrooms, all campus buildings and college owned housing, private offices, vestibules, entrances, exits, stairwells, college owned vehicles and the Demske Sports complex. Tobacco use is limited to areas outside entrances and exits providing doors, windows, and air intake vents are closed. Smokers must extinguish cigarettes and cigars in smoking receptacles located throughout the campus.

Fire Safety Education And Training

Student Housing

Residence Life staff are trained annually on fire extinguisher use, smoke/fire detection systems, and important procedures in the event of an actual fire. In addition, Residence Life staff addresses fire safety issues with resident students annually at floor meetings. When a student is identified as accidentally setting off a residential fire system, Residence Life staff addresses fire safety issues during a follow up meeting with the student. Residence Life also provides a media campaign in the residence facility common areas which promote fire safety.

Staff and Faculty

Information about fire drill procedures are distributed campus-wide in conjunction with each fire drill. Additionally the Office of Disability Support Services publishes on-line evacuation procedures and guidelines pertinent to evacuating persons with special needs.

Future Fire Safety Improvements

None submitted

Student Housing and Campus Fire Evacuation Policies and Procedures

All fire alarms should be considered fire alerts and the building of occurrence, regardless of its type, must be evacuated immediately.

It is the policy of Canisius College that any known or suspected fire or activated fire alarm must be immediately reported to Public Safety. This can be done by either activating a fire alarm pull station in the area, using the college's telephone system by dialing 711 from a campus telephone or 888-2330 from a cellular telephone.

In case of fire, you should activate the alarm in your area and evacuate the building immediately. If you are in a residence facility, if practical, knock on room doors along your evacuation route to notify residents of the fire evacuation. Do not attempt to extinguish the fire. Whether it's an actual fire or a false alarm, the building must be evacuated immediately. The following procedures should be followed:

- Wear or carry clothing suitable for the weather.
- Close and lock your room or office door.
- Do not stop to gather valuables.
- Leave the building via the stairway. (DO NOT USE ELEVATORS). Do so in an orderly and expedient manner.
- Do not obstruct passageways for firefighters or other emergency responders.

Remain outside and at least fifty (50) feet away from the building until the signal to return is given or you are directed to another building or area. Anyone remaining in the building during an evacuation is subject to disciplinary action.

Based on guidelines established by the NYS Office of Fire Prevention, Public Safety will notify the Buffalo Fire Department in the event of an activated fire alarm or reported fire or suspected fire. Students or employees should not contact the Buffalo Fire Department unless they are unable to contact the Public Safety Department. Dial 911 for the Buffalo Fire Department.

All resident students must immediately evacuate their residence facility upon activation of a fire alarm by following the aforementioned procedures. Failure to do so will result in disciplinary sanctions, not limited to but could include removal from the residence halls, residence/college probation, and completion of fire education workshop.

Upon an emergency evacuation of a residence hall, students must never reenter the building without the direction of the Public Safety shift supervisor, in conjunction with Residence Life officials. Do not under any circumstance reenter the building based on rumor or silenced alarm. Wait for the direction of personnel in charge. Again, direction about reentering a residence hall will come from the shift supervisor from the Public Safety Department, Residence Life officials, or the Buffalo Fire Department.

Keep in mind that if the Buffalo Fire Department has been summoned to the scene of an activated fire alarm or suspected fire, they are the highest-ranking officials in control of the situation.



